



**the learning
collaborative**

TLC Editable Partnering Application

www.thelearningcollaborative.com.au





PARTNERING WITH US

The Learning Collaborative offers two types of partnering agreements:

- Corporate Partnerships
- Training Organisation Partnerships

Corporate Partnerships

TLC's corporate partners access TLC's support to gain national recognition for their in-house training programs. This also gives them an opportunity to access Queensland government funding, available to TLC as a Pre-Qualified Supplier.

Businesses with a strong training culture and an established in-house training program will benefit from this business model.

Training Organisation Partnerships

RTO partnerships offer a range of benefits to industry and allow specialist skills to be taught using qualified trainers with the required industry and training vocational knowledge and skills.

Our Partners are required to set high quality standards at all times and are monitored throughout all stages of the student lifecycle.

How the Partnering Application Process works

There are three steps involved in successfully becoming a partner at The Learning Collaborative. They are as follows:

1. Initial Consultation and Partnering Application
2. Partnering Scoping and Plan
3. Partner Agreement
4. Induction and Commencement

1. Partnering Application

This stage involves profiling your organisation to understand your business objectives, suitability and potential areas for TLC to support your staff development and recognition program.

This will usually involve a brief conversation with one of our friendly staff members and you will then be asked to complete this Partnering Application form.

TLC will then have your fully completed application reviewed within 24 hours of receipt.

2. Partnering Scoping and Plan

Once your application has been approved in principle, our staff will work closely with you to build our understanding of your existing in-house training activities, the qualifications that will be accessed within your organisation and other opportunities to build into your partnering agreement.

3. Partner Agreement

Once you are satisfied with the benefits of your TLC Partnering Plan we ask you to formalise our relationship by signing your TLC Partnering Agreement.

This will involve signing the agreement, paying the Partnering Establishing fee and finalising the details such as assembling your Trainers' profiles, insurances and so on.

4. Induction and Commencement

Once your Partnering Agreement has been finalised you will gain immediate access to our full range of support services, starting with induction sessions delivered for your administrative support staff, and your Trainers.

As a corporate partner, it is likely that TLC will then also spend time with your HR or management staff to help you to align your training programs to nationally recognised units of competency and full qualifications, as well as various other activities such as considering management training, recognition of existing competencies for your skilled staff etc



Partnering Application

Overview

This document is broken into three sections. Your general company details, your organisation and staff profile, and you're your objectives and motivations for partnering with The Learning Collaborative. Once completed, please take a copy of this document and send to:

The Learning Collaborative
Unit 1/20 Nerang Street
Nerang, 4211

OR enquiries@tlc.training

Section 1 General Company Details			
Application Date			
Desired Training Start Date			
Business Name (trading as):			
ABN:			
ACN:			
Business Address:			
Contact Person:			
Mobile Phone:		Email:	
Website:			

SECTION 2: Your Organisation and Staff Profile

Key Contact Person							
Phone Number							
Products and services that your company delivers							
An overview of your customers							
States you operate in	QLD	NSW	VIC	WA	SA	NT	TAS
States you want to support employees in this agreement	QLD	NSW	VIC	WA	SA	NT	TAS
How many units do you expect to bring in the first month of your contract?							
Number of employees							
Existing training program							
Do you plan of use your own existing resources to deliver this training?	YES		NO				
Have your programs ever been aligned to national units of competency?	YES		NO				
Do you have any existing trainers? If so how many?	YES		NO				
Do your trainers have a Certificate IV in Training and Assessment (TAE40110 or more recent)?	YES		NO				
Management Training or just Trade Training							
Existing qualifications among staff (summary). Please select applicable	High		Medium		Low		
Skilled and qualified/certified							
Skilled and not qualified/certified							
Unskilled and certified							
What staff do you have assigned to support your training program within your organisation (Manager/s, administration, Trainers etc.)?							

Section 3: Your objectives and motivations for partnering with TLC	
National recognition of your existing training and staff	
To generate revenue to increase training capability; Please describe your Skills-based pay progression e.g. EBA	
Qualifications of interest (if known)	
Do you plan to recruit new staff as Trainees as part of your training program? If yes, give some details.	<p style="text-align: center;">YES NO</p>

The Learning Collaborative thanks you for taking the time to fill out this partnering application and looks forward to a positive working relationship with your business.